

**HUMANE SOCIETY OF THE OHIO VALLEY
MONTHLY BOARD MEETING
February 5, 2018**

Present: Julie Lowther, Amy Rogers, Holli Mannix, Esther Salem, Donna Ball,
Tim Cole Mgr/E.D.
Absent: Teresa Cunningham

Approval of Minutes:

>Motion made by Holli M, Second by Esther S. to approve January 2, 2018 HSOV minutes. All in favor, Motion Passed

President's Report: By Julie L.

>Vote of new officers:

-Finalization of Committee membership; emails with committee membership lists went out 2/5, and 2/6

Operations Report: By Julie L.

>Operations Committee meeting Feb 2018. Primary areas of discussion recapped were:

- Finalizing a list of Core Dog Walkers
- Follow-up on adoption practices, updated adoption agreement
- Follow-up on Foster to Adopt
- Adding criminal search to adoption process – this additional step takes only a few extra minutes
- Commissioner's agreed to maintain funding at current level for 2018
- Focused on "cleaning up" some policies/practices
- Tim continuing to meet with local Vets

Shelter Manager's Intake/Disposition Report: By Tim Cole

>Distributed YTD through Jan. 2018 Canine/Feline Intake Disposition Report:

| | |
|------------------------------|---------------------------------|
| Canine Intake: 71 (YTD 71) / | Canine Disposition: 56 (YTD 56) |
| Feline Intake: 58 (YTD 58) / | Feline Disposition: 88 (YTD 88) |

Finance Committee Report/Treasurer(s) Report: By: Amy Rogers

>Presented January 2018 P&L reflecting Net Gain of \$29,423.08 (overstated extra donation – vet bills not deducted)

>Bank Balances as follows:

| Per QuickBooks as of 1/31/18 | | Per Bank Statement as of 1/31/18 | |
|------------------------------|-------------|----------------------------------|-------------|
| General | \$11,542.38 | General | \$25,618.42 |
| Petty Cash | \$124.30 | Petty Cash | \$124.30 |
| Special Projects | \$6,213.04 | Special Projects | \$6213.04 |
| Surplus | \$492.16 | Surplus | \$492.16 |

MCF Balances as of 12/31/17

| | |
|---------------|----------------|
| General | \$23,824.65 |
| Medical | \$17,427.94 |
| Facilities | \$33,022.10 |
| Schafer Trust | \$1,857,777.60 |

>Motion to accept Treasurer's Report made by Holli M. Second by Donna B.. Motion carried unanimously.

>Motion to accept 2018 Budget Report made by Esther S. Second by Holli M. Motion carried unanimously.

Building, Grounds and Maintenance: By: Mike Montgomery

>Gave an update on an extensive list of completed projects and ongoing projects, including but not limited to:

Completed

-Covered dog run

-Flush out hot water tank in Laundry room

- Clean out garage, move food to food locker, clearly mark dates on food bags, organize by date, etc.
- Extended drain pipe by trailer
- Replaced doors with push doors
- Acquired 44 ft of racking to organize inventory in Laundry room, storage trailer, dog area, etc.
- Acquired rolling totes to move clean laundry to appropriate areas
- Remodeled senior cat area to new office space, move cats to meet and greet room
- Ongoing
 - Secure fencing for dog runs to concrete slabs
 - Install new shut off valve for water system
 - Replace toilet seal in main bathroom
 - Install additional dryer in Laundry room
 - Develop committee for new cat project
 - Add larger window to door #5

Homeward Bound Committee: By: Sharon Paul (Felines)

- > Provided detailed list of all cats/kittens in foster
 - To best of knowledge there are 45 cats/kittens in foster within 27 various foster homes
 - 18 cats/kittens transferred to rescue groups in December
 - 52 cats/kittens were spayed/neutered in January at the Spot Clinic – ALL of which were paid for by Friends of Felines
 - There are 56 appointments at the Spot Clinic February and March 2018 since so many felines are waiting to be altered.
- >No canine report

Public Relations Committee: By: Sharon Paul/Linda Perry

- >HSOV Main Page as of 2/4/18: 20,301 followers and HSOV Group Page 9,578 followers.
- >Next newsletter will hopefully be published in March 2018
- >Petfinder, Adopt-a-pet and HSOV albums are updated daily along with updated photos on for our longer residents.
- >Statistics program on the hsov.org website indicates we have about 400 visitors per day – this includes new, returning and unique visitors.
- >In an effort to focus on how volunteering is “win/win” for animals and people Bethany Underwood was chosen as the first volunteer featured with a post to the group page entitled “A Peek Into the Volunteering Journey of HSOV Volunteer Bethany Underwood”
- >Weekly welcome on group page
- >Pendant auction – Ryan Raetz – local glass artist who adopted a dog continues to donate 100% of pendant auctions winnings to HSOV

Fundraising Committee By: Julie Lowther

- >FurBall planning in the works
 - Tickets on sale as of Jan. 27 (see Julie/Amy)
- >Future Events:

| | |
|---|----------|
| -Sam’s Club | Feb 10th |
| -FurBall | March 31 |
| -Throw Down | April 21 |
| -Marietta Gun Club Event | May 12 |
| -Applebees Pancake Breakfast | May 19 |
| -Dog Days | May 19 |
| -PTK – wants to another fundraiser at Wendy’s | |

Volunteer Committee By: Julie L for Beth Underwood

- >January 5 and every First Friday –a dog and sometimes a cat goes to Green Acres antique store
- >February 25 – Pet Parade and Talent Show – at Ely Chapman Foundation
- >March 15th – speak to Lion’s Club
- >May 3rd – pet your stress away at WSCC (during final exam week)
- >May12th – Gun Shoot and Fundraiser

- >May 19th – Dog Days of May - Belpre
- >May 20th – Eastern Start District 25-proceeds to HSOV
- >More indoor adopt-a-thons at We Luv Pets and Tractor Supply will be scheduled

- >Ginger/Beth doing follow-ups with non-returning volunteers from orientation

Membership Committee: By Teresa Cunningham:

- >Membership spreadsheet provided
- >Teresa C not at this Board meeting

Unfinished Business:

- >None

New Business:

- >None

Public Comment:

- >None

- >Julie announced that the next meeting will be March 6, 2018 at 7:00 same location.
- >At appx. 7:30pm - Julie L. excused the public for Board to enter into Exec. Session

- >At appx. 8:35pm – Julie L. advised returning to regular session – public welcome to return (none returned)

- >No motions were made as a result of Executive Session.

- >Motion to adjourn made by Esther S. and Second by Amy R. All in favor, motion passed.

Respectfully,

Julie Lowther
HSOV Board Member/President

Esther Salem
HSOV Board Member/Secty

POST MEETING MOTIONS

None