

**HUMANE SOCIETY OF THE OHIO VALLEY
MONTHLY BOARD MEETING
August 1, 2018**

Present: Julie Lowther (by phone), Amy Rogers, Esther Salem, Tim Cole Mgr/E.D.

Absent: Holli Mannix, Teresa Cunningham, Donna Ball.

President's Report: By Amy R. for Julie L.

> Due to an internal investigation and an investigation by the Washington County Sheriff's Office, three board members were asked to step down until the conclusion of both investigations.

>According to Bylaws Section 4.6 "A vacancy on the Board of Directors may be appointed by the majority vote of the Board of Directors, whose appointment shall run until the next annual meeting. That person shall be eligible for election to hold office for 2 consecutive 3 year terms."

>Amy R motioned to appoint Amber Dennison, Mike Montgomery and Christie Sallee as interim Board of Directors – Seconded by Esther S – Motion passed

Approval of Minutes:

>Motion made by Esther S, Second by Amber D to approve July 5, 2018 HSOV minutes. All in favor, Motion Passed

Shelter Manager's Intake/Disposition Report: By Tim Cole

>Distributed YTD through July 2018 Canine/Feline Intake Disposition Report:

Canine Intake: 102 (YTD 536) Canine Disposition: 79 (YTD 488)

Feline Intake: 115 (YTD 662) Feline Disposition: 75 (YTD 596)

Operations Report: By Amy R for Julie L

>Operations Committee meeting July 25, 2018. Primary areas of discussion recapped were:

- Current investigation (internal/Washington County Sheriff)
 - Potentially involving 3 members of Board of Directors and 5 volunteers
 - All were notified by email Wednesday and registered mail Thursday
 - They cannot participate in any HSOV activities until the investigation is concluded
- Volunteers need to obey all shelter rules
 - Listen to staff – rules in place for a reason
 - Cat ISO is for STAFF ONLY
 - Fosters do not have the authority to adopt/fix their fostered animals
 - Always go thru the appropriate channels – Rennelle, Tim then Board
- Auto insurance
 - Julie updated covered drivers list
- Gray van update
 - Insurance totaled the van and paid \$4407.96
 - C&C Toyota donation check for \$2500
 - Toyota making a matching donation of \$5000
 - Tim is working with C&C Toyota – they said they would get us something at cost
- Cat Adoption Feedback
 - Adopters have been happy to pay for combo tests
- Bio Corporation (cats) and Carolina Biological Supply (dogs)
 - Both freezers to hold animals have arrived
 - Two local vets will pay us to take their animals
- Shelter Manager/Director and Assistant Manager Job Descriptions
 - Updated descriptions
 - Effective immediately

Finance Committee Report/Treasurer(s) Report: By: Amy Rogers

>Presented July 2018 P&L reflecting Net Loss of \$1,534.99

>Bank Balances as follows:

Per QuickBooks as of 7/31/18		Per Bank Statement as of 7/31/18	
General	\$9,955.28	General	\$20,407.60
Petty Cash	\$5,124.30	Petty Cash	\$5,124.30
Special Projects	\$4,713.04	Special Projects	\$4,713.04
Surplus	\$492.16	Surplus	\$492.16

MCF Balances as of 6/30/18

General	\$25,850.38
Medical	\$17,427.94
Facilities	\$35,504.51
Schafer Trust	\$1,831,133.43

>Motion to accept Treasurer's Report made by Mike M. Second by Christie S. Motion carried unanimously.

Building, Grounds and Maintenance: By: Mike Montgomery

>Gave update on list of completed projects and ongoing projects, including but not limited to:

Completed

- Replaced filters in furnaces – will need to replace every 2 weeks
- Fixed toilet in back bathroom
- Trimmed trees in front of building
- Grass mowed weekly Tuesday and Saturdays
- Sprayed for weeds and ants
- Paint storage trailer
- Paint dog kennels in main building
- Hauled away scrap metal
- Moved recycle center to front of trailer

Ongoing Partial List

- Secure fencing in dog runs
- Replace drywall in main bathroom
- Install additional dryer
- Build sidewalk to trailer
- Design roof for larger dog run

Homeward Bound Committee: By: Sharon Paul via email (8/2/18)

> Provided detailed list of all cats/kittens in foster

- To best of knowledge there are 83 cats/kittens in foster care
- 11 cats/kittens transferred to rescue groups in July 2018 (rescues are full at the moment)
- 55 cats/kittens were spayed/neutered in July at the Spot Clinic – ALL of which were paid for by Friends of Felines

>63 dogs in foster (most are puppies to foster-to-adopt)

Public Relations Committee: By: Sharon Paul via email (8/2/18)

>HSOV Main Page as of 8/02/18: 21,217 followers and HSOV Group Page 10,544 followers.

>Newsletter planned to be published mid-August 2018

>Petfinder, Adopt-a-pet and HSOV albums are updated daily along with updated photos on for our longer residents.

Fundraising Committee By: Amy R (Angie Elms via email)

>Upcoming Events

- August 25th – Great Marietta Marketplace
- September 22nd – Saints and Sinners Poker Run 11am-4pm at Beverly Eagles
- September 29th – Sams Club and Beverly Chili Cookout

- October 13th – Paws walk in Muskingum Park
- December 1st – Bingo or Quarter Auction

Volunteer Committee By: Ginger Eubank

Upcoming Events

- >August 10th – River Trails and Ales – Muskingum Park
- >August 18th - Adoptathon at We Luv Pets
- >August 20th – Dog Swim at Marietta Aquatic Center
- >August 25th – Marietta Marketplace

Membership Committee: By Amy R.

- >45 total members - Two new members

Unfinished Business:

- >None

New Business:

- >None

Public Comment:

>Comment was made expressing concern about the Washington County Sherriff's investigation. We could not provide any information at this time as the investigation is ongoing.

>Amy announced the next meeting will be September 5, 2018 at 7:00 same location.

>At appx. 7:35PM - Amy R. excused the public for Board to enter into Executive Session

>At appx. 8:35pm – Amy R advised returning to regular session – public welcome to return (none returned)

>Amy R made a motion to move the employee discussed in Executive Session from temporary to Full Time permanent effective immediately – Second by Amber D – all in favor – motion passed.

>Motion to adjourn made by Amy R and Second by Mike M - All in favor, motion passed.

Respectfully,

Julie Lowther
HSOV Board President