

May 3, 2016

**HSOV Board Meeting Minutes**

Call to Order: Meeting was called to order by President Jared M.

Present: Teresa Cunningham, Becky Johnston, Celeste Ridgway, Shelly Kidd, Scott Martin, Jared McGilton, Sandra Brightwell, Deb Ryder, Chris Murphy

Excused Absence: Executive Director Kelly Goedel, Acting Shelter Manager Misty Carpenter

**Approval of Minutes:**

**\*MOTION TO APPROVE APRIL, 5 2016 HSOV MINUTES MADE BY TERESA C. AND SECONDED BY BECKY J. ALL IN FAVOR. MOTION PASSED.**

**President's Report:** By Jared M.

>No motions brought forward for board vote.

**Executive Director's Report:** By Kelly G. via Jared M.

>Jared was unable to find the copy of the report he printed. He will make it available online.

**Operations Committee Report:** By Scott M.

>An update was requested on the hiring of the shelter manager. Jared mentioned that would be discussed in executive session.

>A sample nepotism policy was sent out by Scott M. for review. He is asking for feedback to suit it to the needs of the HSOV. Scott will bring back a finished policy at the next meeting.

>No motions brought forward for board vote.

**Finance Committee:** By Teresa C.

>Settlers Bank was not willing to extend a line of credit due to historical cash flow issues. The new budgeting that is in place may allow it to be possible by the end of 2017 to obtain a line of credit without putting up all business assets as collateral, which is what Peoples Bank was asking for.

>No motions brought forward for board vote.

**Treasurer's Report:** By Becky J.

>The Throwdown for the Pound netted \$4,588.00 between concessions and our take from the gate.

>The trust is still not reinvested in the new Safe Harbor program. It is still awaiting approval by the Attorney General's office.

>A discussion was had about the difference between the balance of the Peoples Main account balance at the end of March and at the end of April, when compared to the expenses shown on the P&L. It was determined to be an accrual issue. Approval of the report was tabled until that determination was made.

**\*MOTION TO APPROVE THE TREASURER'S REPORT MADE VIA E-MAIL ON 5/7/2016 BY TERESA C. IT WAS SECONDED VIA E-MAIL ON 5/7/2016 BY SHELLY K. VOTING VIA E-MAIL ON 5/7-5/8/2016 TO APPROVE WERE BECKY J., CELESTE R., DEB R., SANDRA B., SCOTT M., CHRIS M. ABSTENTIONS WERE TERESA C. AND SHELLY K. MOTION PASSED.**

**Building Maintenance and Grounds Committee Report:** By Sandra B.

>It was suggested by Sandra B. that the quote from E.W. Drake be accepted for the roofing work. The entire project will go over the \$5,000 budget using this quote, however.

**\*MOTION TO APPROVE USING OPTION 2 OF THE E.W. DRAKE QUOTE WAS MADE BY CHRIS M. IT WAS SECONDED BY SCOTT M. ALL APPROVED. MOTION PASSED.**

>Paperwork to pull money from the Marietta Community Foundation for this project will be corrected and will need to be signed by 2/3 of the board.

**Homeward Bound Committee:** by Celeste R.

>The Homeward Bound Committee and Kelly G. reviewed and revised the adoption and rescue policy. Jared M. gave some highlights of what was agreed upon.

**\*MOTION TO APPROVE THE NEW HOMEWARD BOUND DISPENSATION OF CANINE POLICY WAS MADE BY BECKY J. IT WAS SECONDED BY SANDRA B. ALL APPROVED. MOTION PASSED.**

**Public Relations Committee:** by Scott M.

>An adoption story contest, with the chance to win \$100 gift card will be held during the month of May.

**Fundraising Committee:** by Jamiann Voshel

>Raise Some Dough at the Pizza Place brought in about \$100 for April. The Bingo event had about 90 people attend and made about \$3,750.00.

>Upcoming activities were discussed.

>Kash for Kritters tickets are now on sale.

>No motions brought forward for board vote.

**Volunteer Committee:** by Amber Dennison

>A list of all of the events that were attended in the past month and that will be attended in the coming month was listed.

>More dog walking experience is trying to be given during orientation to try to improve new volunteer retention. This is hoped to be achieved by pairing new walkers with experienced walkers.

>No motions brought forward for board vote.

**Membership Committee:** by Teresa C.

>Only one new addition to the membership list during the past month.

>The order of tokens of appreciation that will be sent out with the membership cards have arrived.

>No motions brought forward for board vote.

**Unfinished Business:**

>Dodd's Run Property – Deb R.

+It is under contract. Deposit was received on April 23. Title search is being done, and they have 30 days.

**New Business:**

>Jim Baldinger is moving at the end of the month. It was suggested that something be done to show the board's appreciation for all that he does and has done for the HSOV. A cap of \$100 was suggested. Whatever is left over after

the plaque will be used to purchase a gift card from a restaurant for the Baldingers to use while they are in the process of packing.

**\*MOTION TO PURCHASE A PLAQUE WITH A CAP OF \$100 FOR JIM BALDINGER WAS MADE BY CELESTE R. SECONDED BY SHELLY K. ALL APPROVED. MOTION PASSED.**

>Chris M. offered to ask for an interview slot to make a plea for fosters and volunteers.

**Public Comments:**

>Amber Dennison mentioned that WMOA is willing to promote anything that needs promoted for the HSOV.

**Executive Session**

**Post Executive Session**

>The personnel matter discussed in executive session was tabled until more information is gathered.

**\*MOTION TO ADJOURN WAS MADE BY CELESTE R. SECONDED BY SCOTT M. ALL APPROVED. MOTION PASSED.**

>Next meeting Tuesday, June 7, 2016, 7:00 PM

**Post Meeting Motions:**

>The sale of the Dodd's Run property was completed.

>It was announced that the HSOV was awarded a \$1,500 grant from the Parkersburg Area Community Foundation. Another grant of \$1,000 has been received from Maddie's Fund through our participation in the Shelter Animals Count Campaign.

>Jared M. suggested that, after a further reading of the two quotes for the roof work on New 2, that the approval of using E.W. Drake be rescinded due to timing issues and due to the fact that the Flynn quote will better fix the current issue. Chris M. made the motion to rescind the acceptance of the E.W. Drake quote. Becky J. seconded the quote and voted yes. Teresa C. also voted yes. It has not received any more votes to date.