

April 5, 2016

**HSOV Board Meeting Minutes**

Call to Order: Meeting was called to order by President Jared M.

Present: Teresa Cunningham, Becky Johnston, Celeste Ridgway, Shelly Kidd, Scott Martin, Jared McGilton, Sandra Brightwell, Deb Ryder, Chris Murphy, Executive Director Kelly Goedel

**Approval of Minutes:**

**\*MOTION TO APPROVE MARCH 1, 2016 HSOV MINUTES MADE BY BECKY J. AND SECONDED BY TERESA C. ALL IN ATTENDANCE AT THIS TIME WERE IN FAVOR (CELESTE R. HAD NOT YET ARRIVED AND DID NOT VOTE). MOTION PASSED.**

**President's Report:** By Jared M.

>No motions brought forward for board vote.

**Operations Committee Report:** By Scott M.

>Applicants for the shelter manager position have been narrowed down to three candidates.

>No motions brought forward for board vote.

**Executive Director's Report:** By Kelly G.

>A report was given on the status of Shelter Pro, the shelter manager hiring process, kennel tech hirings and the cat sneeze guards.

>No motions brought forward for board vote.

**Finance Committee:** By Teresa C.

>A report was distributed.

>No motions brought forward for board vote.

**Treasurer's Report:** By Becky J.

>Financial information was distributed.

**\*MOTION TO APPROVE THE TREASURER'S REPORT MADE BY DEB R. IT WAS SECONDED BY SCOTT M. ALL APPROVED. MOTION PASSED.**

**Building Maintenance and Grounds Committee Report:** By Sandra B.

>Electrical work focused on better lighting was completed, but there are still areas needing work.

>Two bids have been received for the roof by the original contractor, one just to manage and the other to fix. There is another bidder that is to come out and give an estimate. A third bid is being sought, without much luck.

>New 2 drainage issue was looked at by Pioneer Pipe. Their solution is to remove concrete and put in a new trough in front of the runs that meet at the current center drain (which leads nowhere currently),

travel out the side of the building to meet up in the back with an existing drain. Kelly received their estimate on 4/1. The bid was for \$1,885.00, which takes out their labor. The only other material we will need to buy is Quickcrete. They will jackhammer the concrete. We will have to remove debris, dig the trench and fill the trench back in. Discussion was had about this needing addressed in order to house animals in New 2. The consensus was, even though the bid is over \$1,000.00, this is a pressing issue and we do not need to wait for three bids.

**\*MOTION TO APPROVE BRINGING PIONEER PIPE IN TO FIX THE NEW 2 DRAINAGE ISSUE WAS MADE BY BECKY J. IT WAS SECONDED BY SCOTT M. ALL APPROVED. MOTION PASSED.**

>Cat tunnels and the walking path were discussed.

>A discussion was had about a potential fenced area between the building and a play yard for harder to control dogs.

**Homeward Bound Committee:** by Celeste R.

>Reports were e-mailed.

>No motions brought forward for board vote.

**Public Relations Committee:** by Scott M.

> Mandatory customer service training for staff has been moved to Sunday, April 10.

>Facebook numbers continue to climb.

>No motions brought forward for board vote.

**Fundraising Committee:** by Jamiann Voshel

>Upcoming fundraisers were discussed.

>No motions brought forward for board vote.

**Volunteer Committee:** by Amber Dennison

>Report was e-mailed.

>Volunteers who have not updated their volunteer application needs to do so as soon as possible.

>No motions brought forward for board vote.

**Membership Committee:** by Teresa C.

>There are 53 current members.

>Letter openers were ordered to be sent out with membership letters, and other purposes.

>Instances of adopters signing the adoption application, but not the adoption contract to be addressed.

>No motions brought forward for board vote.

**Unfinished Business:**

>Dodd's Run Property – Deb R.

+It is not sold, but there has been interest.

+It is listed at \$5,990, or best offer.

>Training on Sunday, April 24 by Steffan Baldwin from the Animal Task Force of Ohio, mandatory for staff, optional for board members and select volunteers.

**New Business:**

>Retaining of counsel was discussed.

**Public Comments:**

>Jared M. implored people to bring issues up in a timely fashion and not wait for the board meetings.

**\*MOTION TO ADJOURN WAS MADE BY BECKY J. SECONDED BY SANDRA B. ALL APPROVED. MOTION PASSED.**

>Next meeting Tuesday, May 3, 2016, 7:00 PM

**Post Meeting Motions:**

>None as of 4/28/16