

**March 1, 2016**

**HSOV Board Meeting Minutes**

Call to Order: Meeting was called to order by President Jared M.

Present: Teresa Cunningham, Becky Johnston, Celeste Ridgway, Shelly Kidd, Scott Martin, Jared McGilton, Deb Ryder, Chris Murphy, Executive Director Kelly Goedel

Excused Absence: Sandra Brightwell

**Approval of Minutes:**

**\*MOTION TO APPROVE FEBRUARY 2, 2016 HSOV MINUTES MADE BY TERESA C. AND SECONDED BY DEB R. ALL WERE IN FAVOR. MOTION PASSED.**

**President's Report:** By Jared M.

>Resignation of Scott L. as shelter manager has been accepted. The operations committee and executive director are starting a search for a new manager. Misty Carpenter is acting as interim acting shelter manager.

>Todd Hallock has gone through training and has been sworn in as a second humane officer.

>No motions brought forward for board vote.

**Operations Committee Report:** By Scott M.

>Shelter manager and kennel tech positions have been posted on Facebook and various websites.

>New feline operation procedures are in place.

>New adoption policy is being worked on.

>Employee handbook is being clarified and amended as necessary to address some concerns.

>No motions brought forward for board vote.

**Executive Director's Report:** By Kelly G.

>New procedures and forms are in place to allow more accurate tracking of numbers of animals that are needed to be eligible for many of the pet-based grants that the shelter applies for.

>No motions brought forward for board vote.

**Finance Committee:** By Teresa C. and Kelly G.

>A representative from Rae and Associates attended and explained that the audit needs to go through at least three reviews before it is considered complete. It will be ready to go to the first review by the end of the week of 2/28. Many adjustments have had to be made to change from the tax based audit done the previous year to an accrual based audit, which is a more accurate representation as to what happened throughout the year.

>Finance Committee had their first meeting on Feb. 14. Items discussed are listed on the report handed out at the meeting.

>No motions brought forward for board vote.

**Treasurer's Report:** By Becky J.

>2016 Furball net profit will be \$31,334.64, as compared with \$24,837 net profit last year.

**\*MOTION TO APPROVE THE TREASURER'S REPORT MADE BY DEB R. IT WAS SECONDED BY SHELLY K. ALL APPROVED. MOTION PASSED.**

**Building Maintenance and Grounds Committee Report:** By Shelly K.

>Gravel pathway and cat cage templates, sneeze guards and lighting on back of shelter are still being worked on.

>Roof and drainage in "new 2" needs fixed before lighting issues are fixed per Kelly G.

>No motions brought forward for board vote.

**Homeward Bound Committee:** by Celeste R.

>The monthly cat report on rescues, fosters, spay/neuters, and adoption follow-ups was given.

>The gentleman who runs the Animal Cruelty Task Force of Ohio, who does free seminars about working with dog aggressive dogs has been confirmed to give his seminar at the HSOV on Sunday, April 24.

>No motions brought forward for board vote.

**Public Relations Committee:** by Scott M.

>Short meeting was held. Most things are on back burner while things are busy without having a permanent shelter manager.

>A mandatory staff training for customer service will be done by Kelly G. on a weekday at a future date.

>Deb R. has offered to head up the Facebook promotion plans.

>The new newsletter has been sent.

>No motions brought forward for board vote.

**Fundraising Committee:** by Jamiann Voshel

>Furball was a big success.

>Future events and potential events were discussed.

>No motions brought forward for board vote.

**Volunteer Committee:** by Julie L.

>A meeting was held Saturday, February, 27.

- >All volunteers are being asked to fill out new applications and waivers.
- >There are plans to follow up with volunteers who have not been as active recently.
- >No motions brought forward for board vote.

**Membership Committee:** by Teresa C.

- >Membership report was handed out.
- >Looking toward contacting past members who have not renewed for this year, contacting new adopters/fosters to become members.
- >Looking at ideas for small tokens of appreciation to send with membership cards.
- >No motions brought forward for board vote.

**Unfinished Business:**

- >Dodd's Run Property – Deb R.
  - +The people who were originally interested in the property are no longer interested.
  - +Deb R. will put an ad in the Bulletin Board listing the property for sale.
- >Scott M. asked about the status of petitioning the court to change the trust to the Safe Harbor program. It is awaiting word from the lawyer to proceed.

**New Business:**

- >No new business was presented.

**Public Comments:**

- >A question was presented about the status of grants. Kelly G. gave an update.

**\*MOTION TO ADJOURN WAS MADE BY CHRIS M. SECONDED BY DEB R. ALL APPROVED. MOTION PASSED.**

- >Next meeting Tuesday, April 5, 2016, 7:00 PM

**Post Meeting Motions:**

- >None as of 4/1/16