

February 2, 2016

HSOV Board Meeting Minutes

Call to Order: Meeting was called to order by President Jared M.

Present: Sandra Brightwell, Becky Johnston, Celeste Ridgway, Shelly Kidd, Scott Martin, Jared McGilton, Deb Ryder, Chris Murphy, Executive Director Kelly Goedel

Excused Absence: Teresa Cunningham

Approval of Minutes:

>Motion to approve January 5, 2016 HSOV minutes made by Sandra B. and seconded by Becky J. All were in favor. Motion passed.

President's Report: By Jared M.

>Committee Restructure

Operations – Scott M. and Kelly G. chairs

Finance – Teresa C. and Deb R. chairs

Building Maintenance and Grounds – Shelly K. and Sandra B.

Homeward Bound – Celeste R. chair

Public Relations – Scott M. chair

Fundraising – Jamiann Voshel and Shelly K. chairs

Membership – Teresa C. and Chris M. chairs

>Jared made comments about how most business should be handled at the committee level, who would then propose motions to the board. He also commented on following the proper chain of command at all times, including when board members are at the shelter as a volunteer. Also, he mentioned to send people to the proper committees with issues/suggestions.

Operations Committee Report: By Scott M.

>The committee are working on getting updated adoption policies in place.

Executive Director's Report: By Kelly G.

>Kelly is working on getting stuff to the proper committees for consideration.

>The audit is moving forward and should be ready for presentation by the March 1, 2016 board meeting.

>Insurance policies have been updated renewed.

>Safe Harbor has been approved, but the board still needs to petition the Probate Court because of the change of the agreement so the payments will be quarterly, rather than semi-annually, and the Marietta Community Foundation will not oppose the petition.

>Grants are being submitted.

>A secondary humane officer will be trained 2/15-2/19 and will cover when the regular humane officer is off duty and when additional help is needed

Finance Committee: By Deb R.

>The main focus of the committee, so far, has been the line of credit. The committee is not ready to make a recommendation on that subject yet.

Treasurer's Report: By Becky J.

>Motion to approve the Treasurer's report made by Scott M. It was seconded by Chris M. All approved. Motion passed.

>A motion to authorize the establishment of the grants and special projects checking account at People's Bank was made by Becky J. Seconded by Deb R. All approved. Motion passed.

>A motion to authorize an overage, interest bearing account was made by Becky J. and seconded by Deb R. All approved. Motion passed.

>Papers to change signatories on all accounts were passed around for the needed signatures.

Building Maintenance and Grounds Committee Report: By Sandra B.

>A walk through of the shelter was done by the committee to compile a list and they are beginning to prioritize that list.

>Kelly G. discussed where monies will come from for projects. Some monies will come from the budget, some will come from the Marietta Community Foundation funds, some larger projects may come from designated donations.

>Shelly K. mentioned she is looking to do projects in the most reasonably priced way possible, or through donated time.

>Other potential projects include: various lighting projects throughout the shelter, gravel pathway next to cornfield for walkers, sneeze guards for cat rooms, lights in the back of the shelter.

Homeward Bound Committee: by Celeste R.

>The monthly cat report on rescues, fosters, spay/neuters, and adoption follow-ups was given

>The new newsletter is being compiled.

>The monthly report on dogs rescues, fosters, and adoption follow-ups was given.

>There was discussion about the need for clear guidelines in the procedure manual about what the responsibilities and acceptable actions are for the HSOV for a follow-up that creates major concerns. It was also brought up those should also be stated on the contract that is signed by the adopters, as well.

>There was discussion about bringing in the gentleman who runs the Animal Cruelty Task Force of Ohio, who does free seminars, to come in to talk at the HSOV about working with dog aggressive dogs,

Public Relations Committee: by Scott M.

>A preliminary meeting was held to begin work on several issues which will be worked on at future meetings.

Fundraising Committee: by Shelly K.

>The main focus currently is the Furball.

>Future events were discussed.

Volunteer Committee: by Julie L.

>A couple meetings have been held.

>Many of the concerns raised from the initial committee meetings have been addressed.

>Volunteer orientations are on Sundays from 1-3PM and by appointment the rest of the week.

>There are many plans to increase the volunteer base and keep volunteer information better organized.

>Kelly G. asked that the volunteer emergency contact information and liability release be stored in a filing cabinet in her office

>There are several activities scheduled, with more anticipated.

Membership Committee: by Chris M.

>A short message from chairperson Teresa C. read by Chris M. stating that what the committee hopes to accomplish in the coming year.

Unfinished Business:

>Dodd's Run Property

+Kelly G. contacted the gentleman who had expressed interest in buying the property. She explained our attorney has told us there is nothing that would prevent us from selling the property. She stated that his interest seems to have waned. He asked what the asking price was. She gave him the amount he previously offered but told him that was negotiable and to make his best offer. He will be given until Monday, February 8 to respond before looking at other options. Cost of survey plus closing costs will make it difficult to not lose money, based on appraisal cost.

New Business:

>None

Public Comments:

>The sister-in-law of Jackie and Snuggs' former owner asked the board to reconsider not allowing the dogs to go back to her sister.

Post Executive Session Business:

>A motion was made by Becky J. made the motion to pay Todd Hallock an increased rate while he is operating as humane officer with a hire date of 2/14. Shelly K. seconded. All approved. Motion passed.

>Motion to adjourn was made by Celeste R. Deb R. Ryder seconded. All approved. Motion passed.

POST MEETING MOTIONS:

Shelly K. moved that Todd Hallock be given a temporary pay increase as he covers the position humane officer while Misty Carpenter serves as temporary shelter manager. Scott M. seconded.

Yes – Scott M., Becky J., Shelly K., Celeste R., Chris M., Sandra B.,

Abstentions – Teresa C., Deb R.

Motion passed