

**HUMANE SOCIETY OF THE OHIO VALLEY
MONTHLY BOARD MEETING
January 2, 2018**

Present: Julie Lowther, Amy Rogers, Teresa Cunningham, Holli Mannix, Esther Salem, Donna Ball, Tim Cole Mgr/E.D.
Absent: None

Approval of Minutes:

>Motion made by Holli M, Second by Amy R to approve Dec 5, 2017 HSOV minutes. All in favor, Motion Passed

President's Report: By Julie L.

>Vote of new officers:

-President/Vice President and Treasurer remain the same. Esther Salem to become Secretary.

Operations Report: By Julie L.

>Operations Committee was held on December 27, 2017. Primary areas of discussion recapped were:

- Finalizing a list of Core Dog Walkers
- Follow-up on adoption practices
- Follow-up on Foster to Adopt
- Peoples Bank Line of Credit renewal – scheduled be signed 1/6/18
- Attending Commissioner’s meeting 12/28 to discuss 2018 funds and concerns
- Focused on “cleaning up” some policies/practices
- Provided most recent Accounts Payable Aging Report for review

Shelter Manager’s Intake/Disposition Report: By Tim Cole

>Distributed YTD through Dec. 2017 Canine/Feline Intake Disposition Report:

Canine Intake: 58 (YTD 787)/ Canine Disposition: 59 (YTD 775)
Feline Intake: 50 (YTD 868)/ Feline Disposition: 63 (YTD 831)

Finance Committee Report/Treasurer(s) Report: By: Amy Rogers

>Presented December 2017 P&L reflecting Net Gain of \$29,072.63 (overstated extra donation – vet bills not deducted)

>Bank Balances as follows:

| Per QuickBooks as of 12/31/17 | | Per Bank Statement as of 12/31/17 | |
|-------------------------------|-----------|-----------------------------------|------------|
| General | \$5628.42 | General | \$22450.68 |
| Petty Cash | \$124.30 | Petty Cash | \$124.30 |
| Special Projects | \$5813.04 | Special Projects | \$5813.04 |
| Surplus | \$492.16 | Surplus | \$492.16 |

MCF Balances as of 11/31/17

| | |
|---------------|--------------|
| General | \$23656.61 |
| Medical | \$9927.94 |
| Facilities | \$32290.94 |
| Schafer Trust | \$1844463.32 |

>Motion to accept Treasurer’s Report made by Teresa C. Second by Esther S. Motion carried unanimously.

Building, Grounds and Maintenance: By: Holli Mannix

>Mike Montgomery gave update on an extensive list of completed projects and ongoing projects, including but not limited to:

- Completed
- Built deck on back of the storage trailer
- Installed more motion lights in the back of the building and inside the trailer
- Fixed tarps on outside runs

- Extended drain pipe by trailer
- Replaced doors with push doors
- Ongoing
- Fix drain pipe out back
- Install lighting system over dog kennels
- Fix red storage building to be used as a fixing station
- Create display in lobby
- Talking with Kmart for shelving equipment

>Holli added the following:

- We have donors to turn the garage into a working cat room
- Landscaping around the trailer come spring

Homeward Bound Committee: By: Sharon Paul (Felines) / Teresa C. (Canines)

> Provided detailed list of all cats/kittens in foster

- To best of knowledge there are 69 cats/kittens in foster within 44 various foster homes
- 21 cats/kittens transferred to rescue groups in December
- 30 cats/kittens were spayed/neutered in December at the Spot Clinic – ALL of which were paid for by Friends of Felines
- A total of 361 cats/kittens were spayed/neutered in 2017
- There are 98 appointments at the Spot Clinic for January, February and March 2018 since so many felines are waiting to be altered.

>Teresa reported that canines to Rescue as reported in the Disposition Report was only 5 which is a reflection of the concentration towards local adoptions the past several months.

Public Relations Committee: By: Sharon Paul/Linda Perry

>HSOV Main Page as of 1/1/18: 20,174 followers and HSOV Group Page 9,372 followers.

>December newsletter was mailed on December 21st

-Newsletter had two inserts – 2018 membership Form, “They Light up Our Lives” fundraiser flyer.

>Petfinder, Adopt-a-pet and HSOV albums are updated daily along with updated photos on for our longer residents.

>Statistics program on the hsov.org website indicates we have about 400 visitors per day – this includes new, returning and unique visitors.

>Linda P. reported interviews with Jack Horton (12/5), 96.9 & John Chalfant and I-Heart (12/12) and included sharing the upcoming FurBall information; both interviews included time for questions and answers about the HSOV.

Fundraising Committee By: Julie Lowther

>List of past and current event provided

>Future Events:

- | | |
|------------------------------|----------|
| -FurBall | March 31 |
| -Thrown Down | April 21 |
| -Marietta Gun Club Event | May 12 |
| -Applebees Pancake Breakfast | May 19 |

Volunteer Committee By: Julie L for Beth Underwood

>January 5 and every First Friday –a dog and sometimes a cat goes to Green Acres antique store

>February 25 – Pet Parade and Talent Show – at Ely Chapman Foundation

>May 8-11 – pet your stress away at WSCC (during final exam week)

>More indoor adopt-a-thons at We Luv Pets and Tractor Supply will be scheduled

Membership Committee: By Teresa Cunningham:

>Membership info not available

>Teresa C reminded Board members to have 2018 dues paid

Unfinished Business:

>None

New Business:

>None

Public Comment:

>Ginger E mentioned ShelterPro is printing the old Adoption Contracts
-Julie L and Tim C to follow up

>Julie announced that the next meeting will be February 6, 2018 at 7:00 same location.

>At appx. 7:45pm - Julie L. excused the public for Board to enter into Exec. Session

>At appx. 9:00pm – Julie L. advised returning to regular session – public welcome to return (none returned)

>No motions were made as a result of Executive Session.

>Motion to adjourn made by Amy R. and Second by Esther S. All in favor, motion passed.

Respectfully,

Julie Lowther
HSOV Board Member/President

Esther Salem
HSOV Board Member/Secty

POST MEETING MOTIONS

On Jan 6, 2018, Motion made by Amy R and Second by Teresa C to increase the wage of the employee under the newly imposed OH minimum wage to said amount in accordance with the new law. All in favor – Motion passed.