

**HUMANE SOCIETY OF THE OHIO VALLEY
MONTHLY BOARD MEETING
OCTOBER 3, 2017**

Present: Julie Lowther, Amy Rogers, Teresa Cunningham, Holli Mannix, Donna Ball, Sharon Paul, Rennelle Casto (Representing the Shelter)

Approval of Minutes:

MOTION MADE BY AMY R. AND SECOND BY DONNA B. TO APPROVE SEPT 5, 2017 HSOV MINUTES.
ALL IN FAVOR, MOTION PASSED.

President's Report: By Julie L.

>Announced Misty Carpenter's last day as Shelter Manager was October 1st. Rennelle Casto is "acting manager" until a replacement is hired as we are currently interviewing candidates for the position.

Operations Report: By Teresa C.

>Operations Committee was held on September 27th. Dr Haught was scheduled to attend; however, had to cancel due to personal illness. Areas of discussion recapped:

-Policy/Procedures updates are well underway at approximately ¾ completion.

-Extensive discussion surrounding reducing expenses including vetting, cell phones, supplies, etc. Identifying medical license permission(s) for ordering medications. Perhaps a staff/euth technician.

-Posting of the shelter manager position ASAP providing details of the job description, expectations, etc. along with interim plans.

-Recapped upcoming discussions for Finance including renewal of People's Bank LOC, Grants, etc.

Teresa C. to visit with Heather Allender of the MCF on 10/4.

Shelter Manager's Intake/Disposition Report: By Sharon Paul (prepared by) reported by Rennelle C.

>Distributed YTD through Sept. 2017 Canine/Feline Intake Disposition Report:

Canine Intake for Sept.: 59 (YTD 623) / Canine Disposition for Sept.: 64 (YTD 606)

Feline Intake for Sept.: 56 (YTD 707)/ Feline Disposition for Sept.: 86 (YTD 623)

Rennelle C. reported as of the end of Sept. there were 40 Dogs in the Shelter, 133 Cats in the Shelter, 85 Cats in Foster, 21 Dogs in Foster.

Finance Committee Report/Treasurer(s) Report: By: Amy Rogers

>Presented the August P&L (as of 10/01/17) reflecting Net Profit for month of Sept. of \$18,196.

>We did receive the distributions of \$12.4K from the MCF. Also received \$3.7K for Summer Youth Pgm. along with \$2.8K Sternwheel Parking Lot Sales/Magnet Sales/ \$2 Tuesdays. In addition this report does not include majority of the vet expenses as vet bills not received given how the month fell for this reporting period therein expenses over understated and net income is overstated.

>Distributed Budget -to- Analysis report reflecting Expenses over by \$87.5K fiscal year to date.

Budgeted income is on target at 98%; however expenses are over budget at 112%.

>Peoples Bank balances and MCF balances (see attached).

>MOTION MADE BY HOLLI M. AND SECOND BY TERESA C. TO ACCEPT THE TREASURER'S RPT.
ALL WERE IN FAVOR. MOTION CARRIED.

Building, Grounds and Maintenance: By: Holli Mannix

>Still awaiting Metz Roofing to fix our roof in New 2; however at mercy of their schedule as will be donated service. However, Rennelle/Jon advised that Metz had been there and completed the work.

- >Introduced and welcomed Mike Montgomery for attending and all of his work he has donated. Actively seeking a driver to transport the donated storage unit from Fairmont.
- >Back Flow Water Valve undetermined if needs fixed as awaiting paperwork from Reno Water Dept. Upon receipt we can contact Carver's Plumbing to review and advise accordingly.
- >Gravel recently delivered thanks to a gracious donor for the driveway.
- >Mowing continues to be completed by several people including Mr. Mannix, Jon, and Tyler

Homeward Bound Committee: By: Sharon P. (Felines) / Teresa C. (Canines)

>Felines

Provided detailed list of all cats/kittens in foster

79 cats/kittens in foster within 38 various foster homes

40 cats/kittens transferred to rescue groups in Sept.

45 cats/kittens were spayed/neutered in Sept. at the Spot Clinic – ALL of which were paid for by “FRIENDS OF FELINES”. Scheduled are 28 each mo. (Oct, Nov, Dec) - SPOT Clinic appointments for cat spay/neuters

>Canines

Teresa C. reported canine numbers were reported within the Disposition report. Dogs in foster being 22 of which the majority are Foster To Adopt.

Public Relations Committee: By: Sharon Paul/Linda Perry

>HSOV Main Page as of 10/2: 19,598 followers and HSOV Group Page 8,688 followers.

>Petfinder, Adopt-a-pet and HSOV albums are updated daily along with updated photos on for our longer residents.

>Materials for the Newsletter were submitted September 24th; however publishing delayed due to scheduling conflict. Newsletter proceeded to be published 10/2 being our largest with 20 pages.

>HSOV 2nd Adoption Story Contest was again a success. Thirteen heartwarming adoption stories were submitted.

The monies for both winnings were provided by Linda Perry and both winners donated their winnings to HSOV.

>Linda P. submitted a “Letter to the Editor” in Pksbg News & Sentinel featuring history/location of HSOV as well as emphasis a missing dog could be at HSOV.

>Linda P. still in process of scheduling another interview with John Chalfant of iHeart Radio and continues to reach out to Jack Horton with 96.9.

Fundraising Committee By: Jamiann Voshel and Becky Johnston

>Reported great success of the “Bark In the Park” event profiting \$2,718!

>Reported upcoming events including:

-October 8: “Chili Cook-off” at Station Lounge Grill

-October 14: “Chili Cook-off” Beverly

-October 15: JS Detailing “Barktober Fest – Reno.

-October 25: Five Guys % Giving's Day

-October 21: Painting Party at UNDOS in Marietta

-November 16: Wendy's % Giving's Day

-December 3: Christmas Bingo at Am Legion, Wlmstn: Louise Voshel R.E. Inc. will be donating \$500 sponsorship. Requests the \$500 be placed in the restricted/reserved fund.

>Becky J. read on behalf of the Fundraising Committee a letter of resignation effective Dec 5 of the current

Fundraising Committee existing of Jamiann Voshell, Becky Johnston, Shelly Kidd, Deb Ryder, and Michelle Reed.

>Julie L. President responded/stated “Well we thank you all for your time – we do appreciate all you did”.

Volunteer Committee By: Beth Underwood

- >Oct 7 – Jackson Dog Park (Vienna)
- >Oct 14 – Chili Cook Off – Beverly
- >Oct 15 - Barktoberfest
- >Oct 28 – We Love Pets
- TBD - Working Man Stores – Radio Spots
- >Feb 25 – Eli Chapman Foundation

Membership Committee: By Teresa Cunningham:

>Stated 23 new memberships since last report. Many remitting to be eligible to vote at the December annual meeting and/or to be a candidate for a board position. Reminded that interest in running must be submitted to the nominations chair (Teresa C.) no less than 30 days prior to the annual meeting – November 5th being the deadline.

Unfinished Business:

>None

New Business:

>None

Public Comment:

>Michelle Shamblin announced she was donating a sign for the HSOV (with the HSOV emblem) for placement. Great appreciation expressed by all to Michelle for this donation.

>Julie announced that he next meeting will be Nov. 7th at 7:00 same location. Julie l. (at appx. 7:35 p.m.) advised that would now be entering into Exec. Session – public welcome to rejoin upon completion.

>At appx. 8:35 returned to regular session.

NO MOTION WAS MADE AS A RESULT OF EXECUTIVE SESSION.

Being no further discussion from the board or the public the meeting completed.

MOTION TO ADJOURN BY TERESA C. AND SECOND BY AMY R. ALL IN FAVOR. MOTION PASSED.

Respectfully,

Teresa R. Cunningham
HSOV Board Member/Secty.

POST MEETING MOTIONS

ON OCTOBER 19, 2017, MOTION BY AMY ROGERS AND SECOND BY HOLLI M. TO HIRE TIM COLE AS SHELTER MANAGER/EXEC. DIRECTOR AT A SALARY/RANGE AND TERMS DISCUSSED WITHIN PREVIOUS EXECUTIVE SESSION . ALL WERE IN FAVOR (AMY R., HOLLI M. DONNA B., TERESA C., SHARON P.). JULIE L. AS PRESIDENT DID NOT VOTE. MOTION CARRIED.